

B. Form of Pretrial Memorandum for Use in Personal Injury Cases

IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DIVISION OF ALABAMA
[indicate] DIVISION

Plaintiff,
v. Civil Action No.
Defendant.

PRETRIAL MEMORANDUM

Plaintiff's Name: _____

Age: _____

Occupation: _____

Marital status: _____

Attorney for plaintiff [*indicate name and phone number of trial attorney*]:

Attorney for defendant [*indicate name and phone number of trial attorney*]:

Summary of injuries [*note especially any permanent pathology*]:

Date, hour, and place of occurrence:

Attending physicians:

Hospitals:

Place of employment:

Part A. Compensatory Damages [*Parts A & B are to be completed by plaintiff's counsel.*]

1. Liquidated Damages:

(a) Medical fees \$ _____

(b) Hospital fees \$ _____

(c) Loss of income \$ _____

(d) Miscellaneous expenses \$ _____

TOTAL \$ _____

2. What is the total amount of compensatory

damages claimed in this action? \$ _____

Part B. Punitive Damages

(a) Does the plaintiff claim punitive damages:

___ Yes ___ No If yes, how much: \$ _____

Brief Statement of Circumstances of Occurrence:

Plaintiff's view:

Defendant's view:

[At the direction of the Court the parties are to attach to this memorandum any medical reports or other materials useful for discussion at the pretrial conference.]